

Planner II

The Town of Matthews, NC is seeking an energetic professional team player, self-motivated, with well-developed communication and consensus-building skills. This position focuses on providing high quality GIS-generated products for the Planning and Development Department, various Town departments and others. The qualified candidate must demonstrate strong GIS capabilities as evidenced by past/current work responsibilities, with preference for familiarity with ArcGIS systems at the parcel and community level. The candidate should also have experience in performing a variety of professional urban planning tasks, including: proven ability to compile technical and statistical data and clearly present them in oral and written format; working knowledge of transportation planning efforts; experience with rezoning and site development review processes; and providing technical planning expertise to citizens. See full job description at **www.matthewsnc.gov/Departments/HumanResources/EmploymentOpportunities** .

General work hours are 8AM to 5PM weekdays, with occasional evening meetings.

The ideal candidate shall have a minimum of a Bachelor degree in city planning or closely related field and at a minimum of 3 years' experience in a GIS position or a local government planning position with demonstrable proficiency in GIS. AICP preferred, or can attain AICP designation within 2 years of employment. Starting salary range from \$43,549 to \$45,726. Send cover letter explaining how qualifications match this position, resume and completed application (available online at www.matthewsnc.gov or at Town Hall) to Human Resources at 232 Matthews Station Street, Matthews NC 28105. No emailed, faxed or scanned copies accepted. EOE. This employer participates in E-Verify.

Open until July 22, 2015.

Position Number 4311001